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| **London Arts & Humanities Partnership**  **Research Support Fund**  Application Form | **CHECKLIST**  Has supporting documentation been attached?  Have you signed the form?  Has your Supervisor endorsed and signed the form? |

**Please read the Regulations carefully before completing this form. Please TYPE or complete in BLOCK capitals. Please complete all sections. Incomplete applications will be returned.**

1. Personal details

|  |  |  |
| --- | --- | --- |
| Title: | First name: | Family name: |
| Department: | | |
| Address (for correspondence): | | Email: |
| Tel. no: |

Please give details of your current research degree registration:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Current  Degree | Subject | Date of Registration | Funding End Date | Full or Part-time | Full name of Principal Supervisor |
|  |  |  |  |  |  |

Please give the title / provisional title of your thesis:

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2. Previous applications

Please list any previous awards received from the LAHP Research Support Fund:

|  |  |  |  |
| --- | --- | --- | --- |
| Purpose (i.e. study visit, conference) | Location | Date of application | Amount received |
|  |  |  |  |

3. Proposal

|  |  |  |
| --- | --- | --- |
| Purpose (i.e. study visit, conference etc): | | |
| Location: | Date from: | To: |
| Length of activity in days: | | |
| If you are presenting at a conference, please attach your abstract AND documentation outlining acceptance of paper/poster for presentation. | | |
| **Please state how your request is relevant to your research:** | | |

4. Estimated costs & contributions

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| --- | --- | --- | --- |
| Exchange Rate (if applicable - please use the [www.xe.com](http://www.xe.com) currency converter): | | | £1 = |
| **Travel:** (please give details) | | | £ |
| **Total Travel:** | | | **£** |
| **Accommodation:**  No. of nights:       Cost per night: | | |  |
| **Total Accommodation:** | | | **£** |
| **Subsistence:**  **Total Subsistence:** | | | **£** |
| **Research Expenses** (please give details):  Total Research Expenses: | | | £ |
| **Training course/Other (please give full details)** | | |  |
|  | | | £ |
| **Amount Requested from LAHP Research Support fund:** | | | **£** **.00** |
| **Contributions requested but not yet assured**  Organisation applied to: | Date of decision: | Amount requested: | |
|  |  |  | |
| Signature of applicant: | Date: | | |
| **STUDENTS:** Please pass this form to your Supervisor for endorsement. | | | |

5. Supervisor’s endorsement

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| --- | --- | --- |
| Applicant’s full name (please print): | | |
| Department: | | |
| Full name of Supervisor (please print): | | |
| Supervisor’s department (for correspondence): | Email: | |
| Tel: | |
| **Supporting Statement:**   * Please indicate the relationship of the proposed research to the student’s thesis. * If the student is in his/her final year, will s/he complete by the end of the Completing Research Student period?  Yes  No * Students with Completing Research Student status are not eligible to apply to this Fund. | | |
| Signature of Supervisor: | | Date: |

Please submit your electronic application via email to [info.lahp@london.ac.uk](mailto:info.lahp@london.ac.uk)